

Advisory Committee Fall 2015 Annual Meeting Minutes
FARM AND RANCH MANAGEMENT PROGRAM
 Vernon College- Vernon Campus

CHAIRPERSON: Clint Kieschnick		
MEETING DATE: 10/26/15	MEETING TIME: 6:00 pm	MEETING PLACE: Dickey's Barbecue
RECORDER: Michael Overstreet		PREVIOUS MEETING: Vernon College

MEMBERS PRESENT:

MEMBER'S ABSENT:

OTHERS PRESENT:

Name, Title, Company	Name, Title, Company	Name, Title, Company
Clint Kieschnick, Farmer/Rancher Self-Employed	Larry Brown, Mgr., Farmers Coop Gin	Michael Schoppa, Instructor Vernon College
Shakota Field, Farm/Ranch Student Vernon College	Shannon Conley, Ag Producer Self-Employed	Dr. Gary Don Harkey, Dean of Instructional Services , Vernon College
Josh Kieschnick, Farmer/Rancher Self-Employed		Vicki Bradley, Faculty Assistant Vernon College
Justin Lehman, Farmer/Rancher Self-Employed		
Wendy Meadows, Ag Instructor Retired		
Kyle Myers, Ag Instructor Vernon ISD		
Michael Overstreet, Dairy Farmer Owner/Operator		
Joe Ed Word, Farmer/Rancher Self-Employed		

AGENDA

Agenda Item	Action, Discussion, or Information	Responsibility
Welcome & Introductions	Information	Michael Schoppa
Purpose of Advisory Committee	Information	Dr. Gary Don Harkey
Election of Chair and Recorder	Action	Michael Schoppa
Approval of Minutes from the Last Meeting	Action	Chair
Old Business: (if any, otherwise type None)	None	Chair
Continuing Business: (List if any, otherwise type None)	None	Chair
New Business:		Chair
Review program outcomes, assessment methods, and results	Information	Chair

Approve program outcomes and assessment methods	Action	Chair/Members Present
Review program curriculum/courses/degree plans	Information/Discussion	Chair
Approve program revisions (if applicable)	Action	Members present
Review SCANS and Gen Ed outcomes matrices	Information/Discussion	Chair
Approve SCANS and Gen Ed outcomes matrices	Action	Members Present
Review verification course/exam of workplace competencies	Information/Discussion	Chair
Approval of course/exam of workplace competencies	Action	Members Present
Review student handbook	Information/Discussion	Chair
Approve changes (if applicable)	Action	Members Present
Program statistics: Graduates, majors, enrollment	Information/Discussion	Chair
Evaluation of facilities, equipment, and technology	Action	Members Present
Recommendations of selection and acquisition of new equipment and technology	Information/Discussion/Action	Members Present
External Learning experiences, employment and placement opportunities	Information	Chair
Professional development of faculty and recommendations (if applicable)	Information/Discussion/Action (if applicable)	Chair/Members Present
Promotion and publicity (recruiting) about the program to the community and to business and industry (gender equity)	Discussion/ Information	Chair
Serving students from special needs	Information	Chair
Adjourn	Action	Chair/Members Present

MINUTES

Key Discussion Points	Action, Discussion, or Information	Responsibility
Welcome & Introductions	Mr. Schoppa called the meeting to order at 6:25 pm, welcomed committee members and staff.	Michael Schoppa, Program Director
Purpose of Advisory Committee	Dr. Harkey expressed his appreciation to each committee member as they were individually chosen to convey their expertise to enhance this program. This allows VC to better educate and train employable graduates.	Dr. Gary Don Harkey

Election of Chair and Recorder	General consensus agreed that the officers remain the same with Clint Kieschnick as Chair and Michael Overstreet as Recorder	Michael Schoppa, Program Coordinator
Approval of Minutes from the Last Meeting	Michael Overstreet moved that the minutes be approved as read. Wendy Meadows seconded the motion. Motion passed.	Clint Kieschnick
Old Business: (if any, otherwise type None)	None	Clint Kieschnick
Continuing Business: (List if any, otherwise type None)	None	Clint Kieschnick
New Business:		Clint Kieschnick
Review program outcomes, assessment methods, and results	Reviewed and discussed the handouts of the program outcomes, assessment methods, and results.	Clint Kieschnick
Approve program outcomes and assessment methods	Joe Ed Word made a motion to approve the program outcomes and methods of assessment as presented. Justin Lehman seconded the motion. Motion passed.	Clint Kieschnick/Members Present
Review program curriculum/courses/degree plans	Reviewed and discussed the program curriculum, course descriptions, and degree/certificate plans. Dr. Harkey stated that the courses/course descriptions derive from the Texas Common Course Numbering System (TCCNS), a shared, uniform set of course designations for students and their advisors to use in determining both course equivalency and degree applicability of transfer credit on a statewide basis. Mr. Schoppa commended VHS Ag Instructor, Kyle Myers for his fantastic implementation of the AGME 1315 Farm & Ranch Skills class. This class is utilizing the facilities at VHS. Mr. Myers, commented that each student will come out with a finished product. This semester they will design, cut by hand, utilize a cut through a computer program, solder the project, and by December will have a set of spurs. Shakota Field expressed his extreme motivation and accomplishment so far in the class.	Clint Kieschnick
Approve program revisions (if applicable)	Wendy Meadows made a motion to approve the Farm & Ranch Management courses and degree plans as presented. Josh Kieschnick seconded the motion. Motion passed.	Members present

Review SCANS and Gen Ed outcomes matrices	Mr. Schoppa reviewed the SCANS and General Education outcome matrices. Mr. Overstreet suggested that #5 Thinking Skills be added to Horse Evaluation I, Horse Evaluation II and Livestock Evaluation I. Members agree.	Clint Kieschnick
Approve SCANS and Gen Ed outcomes matrices	Michael Overstreet made a motion to approve the SCANS matrix as presented, with the addition of Thinking Skills to the Evaluation classes, and the General Education matrix as presented. Justin Lehman seconded the motion. Motion passed.	Members Present
Review verification course/exam of workplace competencies	Reviewed and discussed course/exam of workplace competencies. Mr. Schoppa explained the Farm & Ranch program does not have a certification type ending – but do offer the Verification of Workplace Competencies: Capstone Experience – AGMG 1364. This course requires students to prepare a resume and prepare for job interview. Dr. Harkey added that the practicum requires a completion packet for the Instructor and Supervisor which contains questions to market students for the work field.	Clint Kieschnick
Approval of course/exam of workplace competencies	Wendy Meadows made a motion to move that the AGMG 1364 – Practicum course be approved as the verification of workplace competencies for the Farm & Ranch Management program. Kyle Myers seconded the motion. Motion passed.	Members Present
Review student handbook	N/A	Clint Kieschnick
Approve changes (if applicable)	N/A	Members Present
Program statistics: Graduates, majors, enrollment	Mr. Schoppa discussed and reviewed the list of graduates. He commented that the program is right on track to satisfy the 25 completer requirements for the 5 year period. Reported that class enrollment for Fall 2015 is steady with the average class size for Farm & Ranch/Ag classes at 10.2 students per class.	Clint Kieschnick
Evaluation of facilities, equipment, and technology	Discussed equipment/technology for classroom and labs. Mr. Schoppa stated that he has purchased a Handheld GPS to calculate acreage,	Members Present

	Drone, DVD's, Subscribed to iCEV's Online Classroom Presentations Internet Access Service, and is in the process of receiving a Cow Preserved Digestive Tract from the Netherlands.	
Recommendations of selection and acquisition of new equipment and technology	Mr. Overstreet commented that the facilities, the equipment, and technology for the program are adequate. All agreed.	Members Present
External Learning experiences, employment and placement opportunities	Reviewed and discussed the numerous External Learning Labs utilized: Overstreet Dairy, Lehman Farms, Tyson's, 6666 Ranch, and Waggoner Ranch. Mr. Overstreet commented that his dairy welcomes students for various hands on demonstrations such as AI and palpation experiences. Mr. Schoppa said he gauges the need for each demonstration with class interest. He commented that VC is fortunate to have such a diverse Ag. area for hands on experience, that most large universities do not have this amount of opportunities.	Clint Kieschnick
Professional development of faculty and recommendations (if applicable)	Mr. Schoppa stated that he participates in all trainings/seminars at VC through Professional Development offerings.	Chair/Members Present
Promotion and publicity (recruiting) about the program to the community and to business and industry (gender equity)	The committee viewed the Ag/FRM Department video clip that was prepared this past spring. VC hosted a VC Preview day with around 400 students from our service are in attendance. Assisted with the 4-H Elite Program. This past summer Mr. Schoppa set up recruiting booths at the State FFA Convention, State 4-H Roundup, and the State Ag Teachers Conference. Also, actively participates in the hosting of 4-H Judging Events, FFA contests, and the District FFA Leadership Development Event. He also stated he has been conversing with area Ag Teachers to enhance their schools interest in Dual Credit classes. Mr. Overstreet commented that the Rodeo program should be an asset to boost enrollment.	Clint Kieschnick
Serving students from special needs	Michael Overstreet asked Mr. Schoppa to define special needs students. Mr. Schoppa presented a	Clint Kieschnick

	definition, cited various examples of special needs, and explained how the program satisfies requirements when a student has a qualifying determination.	
Adjourn	Justin Lehman made a motion to adjourn. Joe Ed Word seconded the motion. Meeting adjourned at 7:45 pm.	Chair/Members Present

